



March 27, 2020

Dear INLIVIAN Family,

The spread of the Coronavirus (COVID-19) has all our attention. I wanted to let you know INLIVIAN (formerly the Charlotte Housing Authority) is doing everything possible to keep you and our employees safe while delivering the best customer service possible.

INLIVIAN is closely monitoring the evolving situation regarding the COVID-19 and following the recommendations and guidelines of the Centers for Disease Control (CDC) with the health and well-being of our customers and staff in mind.

To limit potential exposure, we will continue to operate on our regular schedule, but staff will be providing service remotely by phone and email. INLIVIAN has closed offices to client walk-ins and appointments. You may continue to reach us by phone as we are still open and doing business.

### **CCHRCO COLLEGE SCHOLARSHIP OPPORTUNITIES**

The Carolina Council of Housing, Redevelopment & Codes Officials (**CCHRCO**), Southeastern Regional Council (**SERC**) has announced the guidelines for 2020 college scholarships. There are six \$1,000 and one \$1,500 scholarship opportunities available. Contact us if you have any questions or need further assistance. We are available to help!

Selection will be based on:

- Academic achievement (minimum 2.5 GPA or higher)
- Financial Need (must reside in household receiving assistance from INLIVIAN)
- Extracurricular Activities
- Education/Career Goals
- Personal Recommendations Letters

### **Required Materials**

- ✓ Completed Application (attached)
- ✓ Three (3) Letters of Recommendation (*All addressed to CCHRCO*) Must be original documents.
  1. One from a School Official (Principal, Teacher, or Guidance Counselor)
  2. Two from EITHER a Minister, Employer, Youth Director, Coach, Businessperson or Other Professional.
- ✓ Essay (*Describing your ambitions and goals and what you hope to contribute to society through your education and training – MUST PERTAIN TO THIS SPECIFIC TOPIC*)  
Minimum 100 and a maximum 200 words.
- ✓ CERTIFIED copy of Transcript (MUST BE CURRENT AND IN SEALED ENVELOPE)
- ✓ One photograph of applicant suitable for publication (NO PHOTOCOPIES).

Application materials must be received by **MONDAY, April 26, 2020**

I know that it will be difficult for some of you to obtain some of the required materials due to the closure of schools so I have reached out to CCHRCO for accommodations they may allow. I'll keep you updated on their response.

Please note INLIVIAN's physical office at 400 East Blvd., Charlotte, NC 28203 is closed until April 24, 2020, so make plans to mail the materials to this address or bring to the office once we reopen.

**To state plans to apply or ask questions, please contact Millard McCluney at (704) 336-5782 or [mmcluney@cha-nc.org](mailto:mmcluney@cha-nc.org); or Elizabeth Randolph at (704) 336-6819 or [erandolph@cha-nc.org](mailto:erandolph@cha-nc.org).**

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